

**AMEC FULL MEMBER APPLICATION FORM**

1. Application Information:

|  |  |
| --- | --- |
| **Applying Company Name:** |  |
| **Description of Business:** |  |

AMEC’s Full Member subscriptions are based on a simplified three-band structure. Membership subscriptions are to be determined based on HQ base geography, with small additional increments for offices in other operational regions. The regions are defined as Europe, North America, Latin America, Middle East, Asia and Africa.

Members operating in more than one region will pay an additional £500 membership subscription per territory to a ceiling of £5,000 per annum.

**Please tick/check the box to show your turnover level:**

**Band 1**: Single geography, turnover under £1m:     **£1,150** .

**Band 2:** Single geography, turnover between £1m-£3m:   **£2,650**.

**Band 3**: Single geography, turnover of £3m+:   **£3,750**.

Supplement for each additional operating Region in which member operates: **£500**

**\*(To a maximum subscription level of £5,000.)**

**Please tick/check the box to show the geographies in which your company operates:**HQ base / Main Region: please state:

Other geographies in which your company operates

Europe

North America

Latin America

Middle East

Asia

Africa:

I certify that the business named above meets the following mandatory requirements of AMEC Full Member status (Please confirm by ticking the boxes below)

|  |  |
| --- | --- |
| **The organisation has a minimum income from Measurement and evaluation equivalent to £200,000 per annum** | **The company agrees to comply with the AMEC Quality Code and will co-operate with AMEC to resolve any complaints or problems** |

SECTION 2 – Company Contact Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Company Name: |  | | | |
| Trading Company Name:  (if different) |  | | | |
| Address (Head Office): |  | | | |
| Additional office locations: |  | | | |
| Telephone: |  | E-mail for Website: |  | |
| EU VAT number:  (If applicable) |  | Website: |  | |
| Name of main contact: |  | | |
| Direct Telephone: |  | | |
| Contact e-mail: |  | | |

|  |  |
| --- | --- |
| Name of additional nominated contact/s and job titles: |  |
| Direct Telephone: |  |
| Contact e-mail/s: |  |

SECTION 3 – Company Registration Information

|  |  |
| --- | --- |
| Company Registration Number:  (or equivalent) |  |
| Place of Registration: |  |
| Type of Company/Organisation:  [Plc, private limited company, company limited by guarantee, partnership, sole trader or other] |  |

**SECTION 4 – Supporting Documentation**

Please ensure that to accompany this application form you also send:

* Company credentials PowerPoint presentation or digital brochure.
* **3 anonymized client reports as an example of your work**

**# PLEASE NOTE – as AMEC’s primary language for business is English, we ask that all reports which are part of a member application are submitted in English to enable clear assessment of your application.**

SECTION 4 – General Information about your company

|  |  |
| --- | --- |
| Year of company’s establishment |  |
| Names of senior directors and their titles |  |
| Main business service offering |  |
| Other services offered |  |
| Total number of people employed |  |
| Quality standards currently held |  |
| Number of dedicated evaluation people employed |  |

**SECTION 5 – Online Code of Conduct**

If accepted as a member of AMEC we agree to ensure that competitors’ company names are not and will not be included in the search mechanism for our website or in any online advertising for our services.

|  |  |
| --- | --- |
| Signed: |  |

**SECTION 6**

|  |  |
| --- | --- |
| Signed: |  |
| Full Name: |  |
| Position: |  |
| Date: |  |

**ALL THE INFORMATION PROVIDED BY YOU WILL BE CONSIDERED CONFIDENTIAL AND WILL NOT BE PUBLISHED OR SHARED WITHOUT YOUR PRIOR WRITTEN APPROVAL.**

Please complete and return **by email** to Johna Burkewith supporting material to [johna@amecorg.com](mailto:johna@amecorg.com) and CC address [juliewilkinson@amecorg.com](mailto:juliewilkinson@amecorg.com)

Johna Burke | AMEC Global Managing Director |

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